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Human Resources 2014-15

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Overview

Human Resources Overview	
Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.	
Data Reporting Reminders	
<ul style="list-style-type: none"> Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time. Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey. Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing. When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff - both with and without faculty status. 	
See the instructions for the Key Reporting Concepts section -- basic reporting concepts that will assist you in completing the Human Resources survey component.	
Resources:	
<ul style="list-style-type: none"> To download the survey materials for this component: Survey Materials To access your prior year data submission for this component: Reported Data All staff must now be reported using the new IPEDS occupational categories, which align with the 2010 Standard Occupational Classification (SOC) codes. Additional information and resources can be found in the IPEDS HR/SOC Information Center, including general information about the SOC, the IPEDS/SOC crosswalk, a SOC Browse Tool, frequently asked questions, and web tutorials. 	
If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568 .	

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Human Resources Screening Questions**Does your institution have any part-time staff?***If you answer **Yes** to this question, you will be provided the screens to report part-time staff.*

Yes



No

Does your institution have 15 or more full-time staff?

Yes



No

Do ALL of the instructional staff at your institution fall into any of the following categories?*If you answer **Yes** to any of the questions below, you will **NOT** be required to report **Part G - Salaries** for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.*

No



Yes

Are ALL of the instructional staff military personnel?



No



Yes

Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?

The reporting of data by gender AND race/ethnicity is optional this year as it is in even-numbered years.

Do you wish to report data by gender AND race/ethnicity this year?

If you answer **No**, screens to report data by employment status (full-time and part-time) and occupational category will be displayed.If you answer **Yes**, screens to report data by employment status (full-time and part-time), occupational category, and gender AND race/ethnicity will be displayed and you must complete all applicable screens.

No, I will not report data by gender and race/ethnicity this year



Yes, I will report data by gender and race/ethnicity this year

You may use the space below to provide context for the data you've reported above.

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Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Human Resources Screening Questions**Does your institution have a tenure system?***If you answer **Yes** to this question, you will be provided the screens to report some data by tenure status.*

	<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
--	----------------------------------	-----	-----------------------	----

Does your institution have graduate assistants?*If you answer **Yes** to this question, you will be provided the screens to report graduate assistants.*

	<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
--	----------------------------------	-----	-----------------------	----

Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2014 either for the *first time* (new to the institution) or *after a break in service* AND who were still on the payroll of the institution as of November 1, 2014? (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)

*If you answer **Yes** to this question, you will be provided the screens to report **full-time permanent new hires** in **Part H**.*

	<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
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Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211



Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status

Number of <u>Full-time Instructional Staff</u> by <u>Academic Rank</u> and <u>Tenure Status</u>									
As of November 1, 2014									
		Professors	Associate professors	Assistant professors	Instructors	Lecturers	No academic rank	Total	Total from prior year
With Faculty Status	<u>Tenured</u>	<input type="text" value="95"/>	<input type="text" value="82"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	178	178
	<u>On Tenure Track</u>	<input type="text"/>	<input type="text" value="2"/>	<input type="text" value="63"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	65	65
	<u>Not on Tenure Track</u>								
	<u>Multi-year, continuing, or at-will contract</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0	
	<u>Annual contract</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="93"/>	<input type="text"/>	<input type="text"/>	93	89
	<u>Less-than-annual contract</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0	
Without Faculty status								<input type="text"/>	
Total		95	84	64	93			336	

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211


Part A2 - Full-time Instructional Staff by Function


Number of <u>Full-time Instructional Staff</u>							
As of November 1, 2014							
<ul style="list-style-type: none"> Report Primarily Instruction and Instruction Combined with Research and/or Public Service separately, as indicated below 							
	With <u>Faculty status</u>					Without Faculty status	Total
	<u>Tenured</u>	<u>On Tenure Track</u>	<u>Not on Tenure Track</u>				
			<u>Multi-year, continuing, or at-will contract</u>	<u>Annual contract</u>	<u>Less-than-annual contract</u>		
<u>Instructional staff</u>	178	65	0	93	0	0	336
Total carried forward from previous screens	178	65	0	93	0		336
<u>Primarily Instruction</u>	178	65	0	93	0	0	336
 Exclusively credit	<input type="text" value="178"/>	<input type="text" value="65"/>	<input type="text"/>	<input type="text" value="93"/>	<input type="text"/>	<input type="text"/>	336
 Exclusively not-for-credit	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Combined credit/not-for-credit	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
<u>Instruction/research/public service staff</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Part B2 - Full-time Non-instructional Staff by Occupational Category and Tenure Status

Number of <u>Full-time</u> Non-instructional Staff							
As of November 1, 2014							
Occupational category	With <u>Faculty status</u>					Without Faculty status	Total
	<u>Tenured</u>	<u>On Tenure Track</u>	<u>Not on Tenure Track</u>				
			<u>Multi-year, continuing, or at-will contract</u>	<u>Annual contract</u>	<u>Less-than-annual contract</u>		
<u>Research staff</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	28	<input type="text"/>	<input type="text"/>	28
<u>Public Service staff</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
<u>Archivists, Curators, and Museum Technicians</u> 25-4010	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
<u>Librarians</u> 25-4020	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	14	14
<u>Library Technicians</u> 25-4030	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
 <u>Student and Academic Affairs and Other Education Services Occupations</u> 25-2000 + 25-3000 + 25-9000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
<u>Management Occupations</u> 11-0000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	158	158
<u>Business and Financial Operations Occupations</u> 13-0000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	98	98
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	84	84
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	45	45
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	5	5

Total	0	0	0	28	0	 404	 432
Total from prior year				16		322	338

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Part B2 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff	
As of November 1, 2014	
Occupational category	Number of staff
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	<input type="text" value="103"/>
<u>Sales and Related Occupations</u> 41-0000	<input type="text" value="7"/>
<u>Office and Administrative Support Occupations</u> 43-0000	<input type="text" value="130"/>
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000	<input type="text" value="2"/>
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	<input type="text" value="0"/>
Total	242
Total from prior year	203

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Part C - Full-time Summary

Summary of Full-time Staff								
As of November 1, 2014								
● Data will not be generated on this screen until the relevant screens in the previous section have been completed.								
Occupational category		With Faculty status				Without Faculty status	Total	
		Tenured	On Tenure Track	Not on Tenure Track				
				Multi-year, continuing, or at-will contract	Annual contract			Less-than-annual contract
Primarily Instruction		178	65	0	93	0	336	
	Exclusively credit	178	65		93		336	
	Exclusively not-for-credit						0	
	Combined credit/not-for-credit						0	
Instruction/research/public service staff							0	
Research staff					28		28	
Public Service staff							0	
Archivists, Curators, and Museum Technicians 25-4010							0	
Librarians 25-4020						14	14	
Library Technicians 25-4030							0	
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							0	
Management Occupations 11-0000						158	158	
Business and Financial Operations Occupations 13-0000						98	98	
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						84	84	
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000						45	45	
Healthcare Practitioners and Technical Occupations						5	5	

29-0000							
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000							103
Sales and Related Occupations 41-0000							7
Office and Administrative Support Occupations 43-0000							130
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000							2
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000							0
Total							1,010

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Part G - Salaries Worksheet

**Number of Full-time Instructional Staff
For Calculation of Total Number of Months**

Annual Salary, 2014-15

- Report the number of instructional staff based on the number of months to be worked
- Months reported should correspond with the number of months that staff worked (which may differ from the number of months over which they are paid)
- Include **ONLY** full-time, non-medical school instructional staff
- Include instructional staff *with* faculty status and *without* faculty status
- Include instructional staff regardless of tenure status
- Balance column should include instructional staff whose annual salary covers less than 9 months worked

Gender and academic rank	Months worked				Total Staff for Salary reporting	Total Number of Months	Total full-time non-medical school instructional staff from Part A	Balance (all other full-time instructional staff)
	12 months	11 months	10 months	9 months				
Men								
Professors	82				82	984		
Associate professors	55				55	660		
Assistant professors	44				44	528		
Instructors	64				64	768		
Lecturers					0	0		
No academic rank					0	0		
Total men	245	0	0	0	245	2,940		
Women								
Professors	13				13	156		
Associate professors	29				29	348		
Assistant professors	20				20	240		
Instructors	29				29	348		
Lecturers					0	0		
No academic rank					0	0		

Total women	91	0	0	0	91	1,092		
Total (men + women)	336	0	0	0	336	4,032	336	0

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211





Part G - Salary outlays for instructional staff

Salary Outlays for <u>Full-time Instructional Staff</u> Annual Salary Outlays, 2014-15				
• Report the TOTAL ANNUAL salary outlays for the full-time instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen				
Gender and academic rank	Total staff for salary reporting (from Part G, screen 1)	Total Number of Months (from Part G, screen 1)	? Total Annual Salary Outlays	? Weighted Average Monthly Salaries
Men				
Professors	82	984	11,999,911	12,195
Associate professors	55	660	5,828,881	8,832
Assistant professors	44	528	4,109,026	7,782
Instructors	64	768	4,590,440	5,977
Lecturers	0	0		
No academic rank	0	0		
Total men	245	2,940	26,528,258	9,023
Women				
Professors	13	156	1,883,280	12,072
Associate professors	29	348	3,136,233	9,012
Assistant professors	20	240	1,893,712	7,890
Instructors	29	348	1,899,652	5,459
Lecturers	0	0		
No academic rank	0	0		
Total women	91	1,092	8,812,877	8,070
Total (men + women)	336	4,032	35,341,135	8,765

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211




Part G - Salary outlays for non-instructional staff

Salary Outlays for <u>Full-time</u> Non-instructional Staff Annual Salary Outlays, 2014-15		
Occupational category	 Number of full-time staff (carried forward from previous screens)	 Total annual salary outlays
<u>Research staff</u>	28	932,490
<u>Public Service staff</u>	0	
<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000	14	850,252
<u>Management Occupations</u> 11-0000	158	16,768,248
<u>Business and Financial Operations Occupations</u> 13-0000	98	5,578,188
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000	84	5,866,131
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	45	2,539,299
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000	5	395,376
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	103	4,602,873
<u>Sales and Related Occupations</u> 41-0000	7	 528,675
<u>Office and Administrative Support Occupations</u> 43-0000	130	4,657,121
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000	2	 157,717
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	0	

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Part E - Part-time Staff by Occupational Category and Tenure Status

Number of <u>Part-time Staff</u>							
As of November 1, 2014							
Occupational category	With <u>Faculty status</u>					Without Faculty status	Total
	<u>Tenured</u>	<u>On Tenure Track</u>	<u>Not on Tenure Track</u>				
			<u>Multi-year, continuing, or at-will contract</u>	<u>Annual contract</u>	<u>Less-than-annual contract</u>		
<u>Primarily Instruction</u>	0	0	0	0	0	0	0
 <u>Exclusively credit</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
 <u>Exclusively not-for-credit</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
<u>Combined credit/not-for-credit</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
<u>Instruction/research/public service staff</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	121	<input type="text"/>	<input type="text"/>	121
<u>Research staff</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
<u>Public Service staff</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
<u>Archivists, Curators, and Museum Technicians</u> 25-4010	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
<u>Librarians</u> 25-4020	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	1	1
<u>Library Technicians</u> 25-4030	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
 <u>Student and Academic Affairs and Other Education Services Occupations</u> 25-2000 + 25-3000 + 25-9000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
<u>Management Occupations</u> 11-0000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	2	2
<u>Business and Financial Operations Occupations</u> 13-0000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	1	1
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	2	2
<u>Community, Social Service,</u>							

Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1"/>	1
Healthcare Practitioners and Technical Occupations 29-0000	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	0
Total	0	0	0	121	0	7	128
Total from prior year	0	0		116		10	126

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Part E - Part-time Staff by Occupational Category

Number of <u>Part-time Staff</u>	
As of November 1, 2014	
Occupational category	Number of staff
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	<input type="text"/>
<u>Sales and Related Occupations</u> 41-0000	<input type="text"/>
<u>Office and Administrative Support Occupations</u> 43-0000	<input type="text" value="1"/>
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000	<input type="text"/>
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000	<input type="text"/>
Total	1
PY Total	2
Graduate Assistants	313
PY Graduate Assistants	292
<u>Teaching</u>	<input type="text" value="160"/>
<u>Research</u>	<input type="text" value="153"/>
<u>Management</u>	<input type="text"/>
<u>Business and Financial Operations</u>	<input type="text"/>
<u>Computer, Engineering, and Science</u>	<input type="text"/>
<u>Community Service, Legal, Arts, and Media</u>	<input type="text"/>
<u>Library and Student and Academic Affairs and Other Education Services Occupations</u>	<input type="text"/>
<u>Healthcare Practitioners and Technical</u>	<input type="text"/>

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Part F - Part-time Summary

Summary of Part-time Staff							
As of November 1, 2014							
Occupational category		With Faculty status				Without Faculty status	Total
		Tenured	On Tenure Track	Not on Tenure Track			
				Multi-year, continuing, or at-will contract	Annual contract		
Primarily Instruction		0	0	0	0	0	0
	Exclusively credit						0
	Exclusively not-for-credit						0
	Combined credit/not-for-credit						0
Instruction/research/public service staff					121		121
Research staff							0
Public Service staff							0
Archivists, Curators, and Museum Technicians 25-4010							0
Librarians 25-4020						1	1
Library Technicians 25-4030							0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							0
Management Occupations 11-0000						2	2
Business and Financial Operations Occupations 13-0000						1	1
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						2	2
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000						1	1
Healthcare Practitioners and Technical Occupations							0

29-0000							
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000							
Sales and Related Occupations 41-0000							
Office and Administrative Support Occupations 43-0000							1
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000							
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000							
Graduate Assistants							313
Teaching 25-1191							160
Research							153
Management Occupations 11-0000							
Business and Financial Operations Occupations 13-0000							
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000							
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000							
Healthcare Practitioners and Technical Occupations 29-0000							
Total							442

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Part H - New Hires by Occupational Category and Tenure Status

Number of <u>Newly Hired Full-time Permanent Staff</u>							
(Hired full-time between July 1 and October 31, 2014 and still on the payroll of the institution as of November 1, 2014)							
Occupational category	With Faculty status					Without Faculty status	Total
	<u>Tenured</u>	<u>On Tenure Track</u>	<u>Not on Tenure Track</u>				
			<u>Multi-year, continuing, at-will contract</u>	<u>Annual contract</u>	<u>Less-than-annual contract</u>		
<u>Instructional Staff</u>	<input type="text" value="3"/>	<input type="text" value="7"/>	<input type="text"/>	<input type="text" value="5"/>	<input type="text"/>	<input type="text"/>	15
<u>Research staff</u>						<input type="text"/>	
<u>Public Service staff</u>						<input type="text"/>	
Library and Student and Academic Affairs and Other Education Services Occupations						<input type="text"/>	
<u>Management Occupations</u> 11-0000						<input type="text" value="9"/>	
<u>Business and Financial Operations Occupations</u> 13-0000						<input type="text" value="9"/>	
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000						<input type="text" value="4"/>	
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000						<input type="text" value="2"/>	
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000						<input type="text"/>	
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000						<input type="text" value="4"/>	
<u>Sales and Related Occupations</u> 41-0000						<input type="text"/>	
<u>Office and Administrative</u>						<input type="text"/>	

<u>Support Occupations</u> 43-0000		<input type="text" value="8"/>
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000		<input type="text"/>
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000		<input type="text"/>

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Human Resources Survey Evaluation**Were any staff members difficult to categorize? If so, please explain in the box below.**

Yes, SOC categories and codes aren't always a match for numerous positions, specifically the Student and Academic Affairs and other Teachers category. They are not consistent w/ non-teaching professions (i.e. admissions, career services and the like). The BLS.gov does not recognize them as 25-2000, 3000 or 9000, nor does our HRIS system.

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Prepared by**This survey component was prepared by:**

<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input checked="" type="radio"/>	HR Contact	
<input type="radio"/>	Finance Contact	<input type="radio"/>	Academic Library Contact	<input type="radio"/>	Other	
Name:	<input type="text" value="Cindy Lindberg"/>					
Email:	<input type="text" value="cjl@wpi.edu"/>					

How long did it take to prepare this survey component?	<input type="text"/>	hours	<input type="text"/>	minutes	
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The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Summary**Human Resources Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2015.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Number of staff by employment status and occupational category: Fall 2014			
Occupational category	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	1,010	129	1,053
Instructional Staff	336	121	376
Primary Instruction	336	0	336
Exclusively credit	336	0	336
Exclusively not-for-credit	0	0	0
Combined credit/not-for-credit	0	0	0
Instruction/research/public service	0	121	40
Research Staff	28	0	28
Public Service Staff	0	0	0
Library and Student and Academic Affairs and Other Education Services Occupations SOC	14	1	14
Librarians, Curators, and Archivists SOC 25-4000	14	1	14
Archivists, Curators, and Museum Technicians SOC 25-4010	0	0	0
Librarians SOC 25-4020	14	1	14
Library Technicians SOC 25-4030	0	0	0
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	0	0	0
Management Occupations SOC 11-0000	158	2	159

Business and Financial Operations Occupations SOC 13-0000	98	1	98
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	84	2	85
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	45	1	45
Healthcare Practitioners and Technical Occupations SOC 29-0000	5	0	5
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	103		103
Sales and Related Occupations SOC 41-0000	7		7
Office and Administrative Support Occupations SOC 43-0000	130	1	130
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	2		2
Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	0		0

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

**Salaries of full-time instructional staff by contract length and academic rank:
Academic year 2014-15**

Academic rank	Months Covered by Annual Salary				Total Staff for Salary reporting	Total Number of Months	Salary Outlays	Weighted Average Monthly Salaries
	12 months	11 months	10 months	9 months				
All Ranks	336				336	4,032	\$35,341,135	\$8,765
Professor	95				95	1,140	\$13,883,191	\$12,178
Associate professor	84				84	1,008	\$8,965,114	\$8,894
Assistant professor	64				64	768	\$6,002,738	\$7,816
Instructor	93				93	1,116	\$6,490,092	\$5,815
Lecturer								
No academic rank								

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

Institution: Worcester Polytechnic Institute (168421)

User ID: P1684211

Edit Report

Human Resources**Worcester Polytechnic Institute (168421)**

Source	Description	Severity	Resolved	Options
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Screen: B2 - FT Non-instructional, Occupation and Tenure - 1

Screen Entry	This number is outside the expected range of between 242 and 402 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	Corrections were recently made in the Prior Year Revision System. The new prior year figure is 382, which should put this year's number within the expected range.			
Screen Entry	This number is outside the expected range of between 254 and 422 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason:	Corrections were recently made in the Prior Year Revision System. The new prior year figure is 398, which should put this year's number within the expected range.			

Screen: G - Salary Outlays, Non-instructional Staff

Perform Edits	The amount entered in Part G for Total annual salary outlays for Sales and Related Occupations (\$528,675) is outside the expected range of between \$140,000 and \$490,000 based on an estimated average salary of between \$20,000 and \$70,000 per individual for this category. Please correct your data or explain. (Error #1377)	Explanation	Yes	
Reason:	The reason is due to growth and re-alignment of reporting			
Related Screens:	G - Salary Outlays, Non-instructional Staff			
Perform Edits	The amount entered in Part G for Total annual salary outlays for Natural Resources, Construction, and Maintenance Occupations (\$157,717) is outside the expected range of between \$40,000 and \$140,000 based on an estimated average salary of between \$20,000 and \$70,000 per individual for this category. Please correct your data or explain. (Error #1379)	Explanation	Yes	
Reason:	One of the incumbents is a long term employee and exceptional performer for 30+ years. Therefore paid above average.			
Related Screens:	G - Salary Outlays, Non-instructional Staff			